

Adopted Sept. 10, 1954

CONSTITUTION AND BY-LAWS OF THE
CITY AND VILLAGE ENGINEERS ASSOCIATION OF MINNESOTA

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Article I

We, the City and Village Engineers of the State of Minnesota, in order to promote the welfare of one another and to be of greater service to our Municipalities, do deem it adviseable and proper to unite ourselves into a professional organization.

Article II

The name of this organization shall be "The City and Village Engineers Association of Minnesota."

Article III

PURPOSE

The purpose of the Association shall be to further the education and welfare of one another, to promote the interchange of helpful ideas and information, to work constructively toward the advancement and improvement of the engineering profession, and to seek ways and means by which we may be more useful and efficient to those whom we serve.

Article IV

MEMBERSHIP

SECTION 1 - Any registered Professional Engineer who is currently employed as a City or Village Engineer in any Municipality in the State of Minnesota under a proper and legal appointment shall be eligible for membership.

SECTION 2 - Candidates for membership shall make application to the Secretary on the form provided. The Secretary shall refer all applications to the Executive Committee for their action. Upon approval of the Executive Committee and the payment of the current dues, the applicant shall be enrolled.

Article V

DUES AND ASSESSMENTS

SECTION 1 - Annual dues shall be five dollars (\$5.00) per year payable on or before January 1st.

SECTION 2 - Former members who have let their membership lapse for two years or more, may be reinstated by the Secretary, upon the payment of one year's back dues and the dues for the current year.

SECTION 3 - The Association may at any session of the Annual Meeting by vote of a majority of the members present at that meeting vote an assessment for any purpose and in whatever amount it may deem necessary.

Article VI

OFFICERS

The Officers shall be as follows: President, Vice President, and Secretary-Treasurer. They shall be elected for a term of one year at the Annual Meeting and shall perform the duties usual to these offices. Only members in good standing shall be eligible to hold office.

Article VII

EXECUTIVE COMMITTEE

SECTION 1 - There shall be an Executive Committee composed as follows: The President, Vice President, Secretary-Treasurer, and one member from each of the districts not represented by the officers. Executive Committeemen shall hold office for a period of two (2) years or until their successors are appointed. Committeemen from the even numbered districts shall be elected in even numbered years, and Committeemen from odd numbered districts elected in odd numbered years.

SECTION 2 - The term of any Executive Committeeman shall terminate immediately upon the election of another member from his district to one of the three offices. Likewise, Committeemen shall be elected at each Annual Meeting to represent any district which would be left without representation on the Executive Committee due to the expiration of the term of an officer, or for any other reason.

SECTION 3 - The nine districts of this Association shall coincide with the Chapters of the Minnesota Society of Professional Engineers. These Districts are comprised of the Counties listed as follows:

DISTRICT NO. 1 - Dakota, Goodhue, Wabasha, Dodge, Olmsted,
Winona, Mower, Fillmore, Houston.

DISTRICT NO. 2 - McLeod, Carver, Scott, Sibley, Nicollet,
LeSueur, Rice, Brown, Watonwan, Blue Earth,
Waseca, Steele, Martin, Faribault, Freeborn.

DISTRICT NO. 3 - Cass, Crow Wing, Aitkin, Pine, Morrison,
Benton, Mille Lacs, Kanabec, Sherburne,
Isanti, Chisago, Stearns, Wright.

DISTRICT NO. 4 - Washington, Ramsey, and the Municipalities of
West St. Paul and South St. Paul in Dakota County.

DISTRICT NO. 5 - Anoka, Hennepin.

DISTRICT NO. 6 - Clay, Becker, Hubbard, Wilkin, Ottertail,
Wadena, Todd, Traverse, Grant, Douglas, Big
Stone, Stevens, Pope.

DISTRICT NO. 7 - Lac Qui Parle, Swift, Chippewa, Kandiyohi,
Meeker, Yellow Medicine, Pine Stone, Murray,
Cottonwood, Renville, Lincoln, Lyon, Redwood,
Rock, Nobles, Jackson.

DISTRICT NO. 8 - Koochiching, Itasca, St. Louis, Lake, Cook,
Carlton.

DISTRICT NO. 9 - Kittson, Roseau, Lake of the Woods, Marshall,
Beltrami, Polk, Pennington, Red Lake, Clearwater,
Norman, Mahanomen.

SECTION 4 - The President shall be the Chairman of the Executive
Committee. The Executive Committee may require the Treasurer to furnish
a bond satisfactory to them, the premium of which shall be paid by the
Association.

SECTION 5 - The Executive Committee shall fix the date and place
of the Annual Meeting, arrange the program, obligate the Association and
pay the expenses of the same, and in general, conduct the business af-
fairs of the Association at the time of the Annual Meeting, at other
meetings, and between meetings. It should have the authority to conduct
such business as may be requested or authorized by the membership, and
furthermore, such other business relating to interests and welfare of the
membership as it shall deem necessary or advisable. It shall have the
power to fill vacancies on any committee that occurs during the year.
The Secretary-Treasurer shall have the authority to pay bills as they
become due, and shall deposit all monies received in the name of the
association.

Article VIII

SPECIAL COMMITTEES

SECTION 1 - The Executive Committee shall appoint such special committees as may be necessary from time to time to attend to the affairs and business of the Association. They shall perform the duties assigned to them and shall serve until the next Annual Meeting or until dismissed by the Executive Committee.

SECTION 2 - A Nominating Committee shall be one of the special committees. It shall nominate candidates for the offices of President, Vice President and Secretary-Treasurer for the Annual Meeting.

Article IX

MEETINGS

SECTION 1 - There shall be an Annual Meeting held each year at a time and place to be determined by the Executive Committee. At the Annual Meeting, the officers and Executive Committeemen shall be elected and such business and discussions shall be presented as will best promote the purpose of the Association.

SECTION 2 - Special meetings may be called at the discretion of the Executive Committee.

Article X

COMPENSATION

All officers and executive committeemen shall serve without compensation except such expenses as the membership shall determine at the Annual Meeting.

Article XI

AMENDMENTS

This Constitution and By-Laws may be amended at any Annual Meeting by a two-thirds vote of the members present and voting.

Article XII

RULES OF BUSINESS

SECTION 1 - The members present shall constitute a quorum to transact business at the Annual Meeting, Special Meeting, or a meeting of the Executive Committee.

SECTION 2 - "Roberts' Rules of Order" shall govern the conduct of all meetings.

SECTION 3 - The Executive Committee shall determine the order of business.